

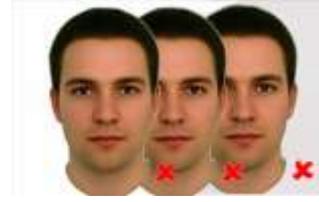
Selective Eligibility Test Photo Guidance

Please note: the information in this sheet is to provide guidance on the do's and don't's for your registration photo only. We are not able to offer technical advice; you will need to obtain this from your usual sources.

The photo you upload should follow normal conventions for passport photos (but not be passport photo size):

- Just of your child's full face; we cannot accept group or family photographs
- Taken against as neutral a background as possible
- Unobscured - i.e. they should not be wearing a hat or sunglasses
- With their glasses if they would be wearing them for the exam
- Very recent i.e. within the last year

Examples of acceptable and unacceptable photos as follows:

Example image					
OK?	YES	NO	NO	NO	NO
Reason	Head and shoulders only, neutral background, face lit.	Head and shoulders but face obscured	Child's face only a very small part of the photo	Scanned photo but of entire scanner area	Group photo.

Some common issues:

Face being in shadow

This normally happens when the sun is behind the person; try taking it when your child is facing the light.

Group photo or too much background or body on show

A typical example of this would be one taken with a family on holiday. As the photo needs to be of your child on their own showing head and shoulders only, you should either use one in that format or consider editing (cropping) the photo to remove all but head and shoulders of your child. This should be readily achievable using the photo editing software either on your computer or phone.

Small photo imported from scanner

If you are scanning a printed photo into your computer, please ensure that it is of suitable size and that you scan just the photo not the entire A4 scan area. The software included with your scanner will normally have options to select the area to be scanned.

Incorrect format

This normally happens when a printed photo is scanned to a PDF or Word document. The uploaded photo needs to be an image file. These would have a file extension of .jpg, .png, .tif or, less commonly, .bmp. Please do not attempt to upload documents and PDF files - they will be rejected by the Eligibility Test database.

Photo file too large

There is a limit on the size of the image file that can be uploaded – 2 megabyte (Mb). Please be aware that most digital cameras and smartphones take photos that may be more than 2 Mb in size. In this case, you should use the photo editing software either on your computer or phone to reduce the size of the file.

Reflections in glasses

If your child would be wearing glasses for the exam, you should use a photo of them wearing those glasses. In the event that you take that photo using flash photography, please be aware that if you do this with them directly facing the camera, there could be reflections in the glasses that will obscure his face. If this does happen, try taking it with their face slightly to one side.